



ABA BOARD DRAFT MEETING MINUTES

Date and Time of Meeting: December 18, 2019 9:30AM

Name of Organization: The Board of Applied Behavior Analysis

Place of Meeting: Legislative Counsel Bureau
401 South Carson Street, Room 2135
Carson City, NV 89701

Videoconference to:

Legislative Counsel Bureau
Grant Sawyer Building
555 East Washington Avenue, Room 4406
Las Vegas, NV 89101

Conference Line: 866-390-1828

Access Code: 4894327

AGENDA

1. Roll Call and Verification of Posting

Laryna Lewis verified posting. The five board members were present: Dr. Kerri Milyko, Dr. Brighid Fronapfel, Christy Fuller, Matthew Sosa, and Rachel Gwin.

2. Public Comment

(No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. Comments will be limited to three minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name and provide the secretary with written comments.)

Lenise from the Lovaas Center gave a public comment to state Happy Holidays.

3. Approval of Previous Meeting Minutes (For Possible Action)

Dr. Fronapfel motioned to approve the meeting minutes from November 20, 2019. Matt seconded the motion. All in favor, motion passed.

4. Discussion of Current Status of Applications and other ASD Activities Pertaining to Applied Behavior Analysis Including the Status of the Draft Regulations Pursuant to NRS Chapter 437

Laryna gave updates on the application statuses. She stated for pending applications there are 97 RBTs, 3 LaBAs and 17 LBAs. There are currently 1,043 RBTs, 25 LaBAs, 235 LBAs. For the month of November, ASD completed 33 RBTs, 1 LaBA and 7 LBAs. Into the month of December, ASD has currently completed 44 RBTs and 4 LBAs.

Laryna explained she had noticed there were several applications pending that dated as far back as March. Between March and August, there were approximately 30 applications. In attempt to understand if the applicants are still interested in completing the processes, a letter was sent via mail and email giving the applicants one month to respond. If there is no response, the application will be denied. These applicants have until January 15, 2020.

Dr. Milyko asked what the length of time will be before they receive this letter. Laryna stated if it has been four months and the applicant is still pending, that is quite a bit of time.

Laryna also clarified for Christy, these are RBT applications that have been pending since August. Christy asked that if there is an LBA supervisor responsible for any of these RBT applicants, that they be notified as well. Laryna stated she will also notify the supervisors if this information is available.

Dr. Milyko began to discuss the renewal incentives initiated by Laryna. Dr. Milyko created a projection to show approximately what would be accumulated if the Board were to proceed with this incentive.

5. Review of Financial Status in Regard to the Board of Applied Behavior Analysis

Laryna Lewis gave the financial status update. The current budget is \$322,750. There was discussion with the fiscal department to see what it will look like for renewal.

Jennifer Frischmann stated she spoke with fiscal regarding the categories. They will be going to the Interim Finance Committee in April to have all the categories set within the budget account. Fiscal is working on some projections given the data the Division has. ASD will need this information to present at the Governor's Finance Office as well.

Dr. Milyko discussed the idea of incentives while also wanting to look into how to spend the budget to improve the process.

Matt agreed with Dr. Milyko and stated to postpone the incentives idea until there is a better understanding of what the budget looks like and looking into potential costs. Matt does believe the loss to activate the incentives is a reasonable amount to alleviate pressure on ASD.

Christy stated she would like to look into discounts in the future as long as the budget can cover everyday activities, improving the process, sending board members to conferences, and being able to pay for investigations.

Dr. Fronapfel agreed with Christy and explained the board members may want to look at these fees again in the future to see if they need to be modified to alleviate some burden.

Christy encouraged consumers to share their opinion on this during public comment.

Dr. Milyko would like everyone to look into how they want to spend the budget such as making the registration process easier and protecting the consumers and bring the ideas and price estimate to the next meeting.

6. Presentation from Shane Isley on Accomplishment-Based Job Descriptions.

Shane Isley gave his presentation on Accomplishment-Based Job Descriptions.

The Board Members clarified further with Mr. Isley as to how this will work for the needs of the members.

7. Discussion and Possible Approval of Board Members Job Descriptions **(For Possible Action)**

The Board Members discussed the possible outsourcing of job descriptions.

Christy motioned to move forward to outsource the job descriptions and solicit proposals from experts in this field. Dr. Fronapfel seconded. Motion passed, four to one.

8. Review, Discussion, and Possible Approval of Frequently Asked Questions for the ADSD Website **(For Possible Action)**

This agenda item was tabled.

9. Review, Discussion, and Possible Approval of Bylaws and Mission Statement **(For Possible Action)**

This agenda item was tabled.

10. Election of President and Secretary-Treasurer **(For Possible Action)**

Dr. Milyko nominated Dr. Brighid Fronapfel for President of the Board in 2020. Dr. Fronapfel accepted the nomination. All in favor, motion passed for Dr. Brighid Fronapfel to become the president in the year of 2020.

Matt nominated Rachel Gwin for Secretary-Treasurer of the Board in 2020. Rachel Gwin accepted the nomination. Discussion ensued. Dr. Milyko nominated Christy Fuller for Secretary-Treasurer. Christy accepted the nomination. Dr. Milyko held Christy's nomination to a vote. All in favor for Christy's nomination for Secretary-Treasurer for the year of 2020, motion passed, four to one.

11. Determine Future Meeting Dates and Agenda Items **(For Possible Action)**

Christy suggested to continue the meetings on a monthly basis. Matt and Dr. Milyko agreed. Christy made a motion to send out a doodle poll for the next meeting in January.

Dr. Milyko discussed to keep FAQs, mission statement bylaws, job descriptions, and standing agenda items for the next meeting. Matt motioned to include the agenda items discussed for the next January board meeting. Christy seconded the motion. All in favor, motion passed.

12. Public Comment

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person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name and provide the secretary with written comments.)

Dr. Milyko gave a public comment. She stated even though the Board was unable to fund the travel to Colorado for FARB, she is still able to attend and will be using the free ticket the BACB gave out. She did not want to miss out and wait until another year to attend and she is self-funding this trip.

13. Adjournment

Dr. Milyko adjourned the meeting.

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body may place reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint.

NOTE: We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Laryna Lewis at (775) 687-0503 as soon as possible and at least one **business** day in advance of the meeting. If you wish, you may e-mail her at larynalewis@adsd.nv.gov. Supporting materials for this meeting are available at 3416 Goni Road, D-132, Carson City, NV 89706, or by contacting Laryna Lewis at 775-687-0503, or by email larynalewis@adsd.nv.gov.

Agenda Posted at the Following Locations:

1. Aging and Disability Services Division, Carson City Office, 3416 Goni Road, Suite D-132, Carson City, NV 89706
2. Aging and Disability Services Division, Las Vegas Office, 1860 East Sahara Avenue, Las Vegas, NV 89104
3. Aging and Disability Services Division, Reno Office, 9670 Gateway Drive, Suite 200 Reno, NV 89521
4. Aging and Disability Services Division, Elko Office, 1010 Ruby Vista Drive, Suite 104, Elko, NV 89801
5. Nevada State Library and Archives, 100 North Stewart Street, Carson City, NV 89706
6. Desert Regional Center, 1391 South Jones Boulevard, Las Vegas, NV 89146
7. Sierra Regional Center, 605 South 21st Street, Reno, NV 89431
8. Rural Regional Center, 1665 Old Hot Springs Road, Carson City, NV 89706
9. State Legislative Building, 401 S. Carson Street, Suite 3138, Carson City, NV 89701
10. Grant Sawyer State Office Building, 555 E. Washington Ave., Suite 4401, Las Vegas, NV 89119
11. Department of Health and Human Services, 4126 Technology Way, Suite 100, Carson City 89706

Notice of this meeting is also posted on the Internet: <https://ADSD.NV.gov> and <https://notice.nv.gov/>